

**GLACIER WILDERNESS RESORT
OWNER CABIN RENTAL REQUEST FORM**

By filling out this form, GWR timeshare owners request that GWR make every reasonable effort to rent the specified cabin/week on their behalf (one cabin/week per form). The earlier we get your form, the more likely it is to be rented! Please read carefully and initial each section to indicate your understanding and agreement to the following terms:

_____ Cabins will be made available to rent as soon as the signed form is received by the GWR Office, either a hard copy or emailed to relax@glacierwildernessresort.com, but not beforehand.

_____ Once you submit a rental request to GWR, the same week may NOT also be deposited with RCI.

_____ Should your plans change after adding your week to the rental pool, it is essential to contact GWR to verify that another guest has not already rented it BEFORE making any other plans. Withdrawing a week from the rental pool must be done in writing.

_____ Placing a week in the rental pool is not a guarantee that your cabin/week will be rented for the full week or in part, and owners must continue to pay annual maintenance fees as they are due.

_____ Rental fees are distributed as follows: Owners receive 60% of the nightly rental fee, and GWR will receive 40% of the nightly rental fee plus the cleaning fee & state taxes. All taxes collected will be reported and paid by GWR. Owners' portion of rental income will be sent by check, disbursed quarterly. If that income is over \$600, you will receive a 1099 form from GWR at the end of the calendar year for tax purposes. To that end, please send a signed W9 form for our records along with this form.

_____ I hereby authorize Glacier Wilderness Resort to make available for rental the cabin and week listed below on my behalf.

We greatly appreciate your cooperation and communication!

OWNER NAME(S): _____

Home phone: _____ Cell phone: _____

Email address: _____

Mailing address: _____

WEEK # _____ CABIN # _____ DATES: _____

Signed: _____ Date: _____